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|  | Terms of Reference |
| | <p>PRECED</p> <p>Partnership for Reconciliation through Early Childhood Education and Development in Europe</p> |
| <p>PRECED - Partnership for Reconciliation through Early Childhood Education and Development in Europe Contract number: 2012/306-585 Project Reference number: EuropeAid/132438/C/ACT/Multi</p> | |

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| Title of the assignment | Regional Coordinator for Programmatic Toolkit - Activity/Result 4 |
| Duration | October 2013 / November 2014 |

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| Approved by: | Submitted on behalf of the PRECEDE Partnership (Pomoc Deci, Early Years, Center for Civil Initiatives, First Children's Embassy in the World Medjashi, Balkan Sunflowers and Partnerë për Fëmijët) |
| Svetlana Glodic Project Coordinator in Serbia (Pomoc Deci) | Ljiljana Vasic Project Team Leader (Pomoc Deci) |
| Date: | Date: |

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| Background and Rationale | <p>The purpose of the PRECEDE programme is as follows: „To support civil society influence over reconciliation process and cohesion through education in early years in the Balkan region and Europe“.</p> <p>In particular in the Implementation Period Component/Result 4 states: “Regional and country specific programmatic toolkits developed and tested for implementation of the reconciliation, peace building and conflict prevention related activities in early childhood care and education”.</p> |
| Objective | Supporting National Project Coordinators to develop and test specific Programmatic Toolkits for implementation of the reconciliation, peace building and conflict prevention activities in early childhood care and education, at the national and regional levels. |





Work description

The Regional Coordinator is selected and appointed on the regional level for Component/Result 4 of the Implementation phase of the Programme.

Regional Coordinator:

- Coordinates activities of partners on the programmatic toolkit at the regional level;
- Coordinates activities on the analyses of the international programmatic toolkits at the regional level in cooperation with national networks and National Project Coordinators;
- Organizes contextualisation, translation and printing of the best international practices for the Balkan Region context against findings of the analyses in cooperation with National Project Coordinators;
- Provides an outline of the generic regional programmatic toolkit material, and the final version of the toolkit with the most powerful and useful material for practitioners in the field;
- Assists National Project Coordinators to organize and facilitate capacity building workshops for National Working Groups on international experiences about reconciliation through ECCD;
- Coordinates development of generic regional programmatic toolkits;
- Coordinates and assists national Project Coordinators in the organisation and pilot testing of at least two international approaches to reconciliation and peace building with young children;
- Participates/Conducts meetings, conferences, workshops and trainings related to work with children, parents and preschool teachers/caretakers in the field of peace building and reconciliation;
- Is in regular contact with the National Project Coordinators and provides inputs to National Project Coordinators;
- Is in regular contact with Project Team Leader and provides inputs to Project Team Leader;
- Delivers a quarterly report and filled Timesheets to the Project Team Leader.



Qualifications and skills

- University degree in Pedagogy, Adult Education, or Sociology;
- At least five years of experience in working with children or teachers in early education field;
- Experience in one or more of the core PRECEDE fields: ECED, advocacy, capacity building of civil society, peace building, reconciliation, action research or policy development;
- At least five years experience in training adults/teachers;
- Excellent communication and presentation skills;
- Demonstrated ability to transfer knowledge to diverse audiences through training, mentoring and long distance support;
- High level of English-language proficiency (speaking, reading and writing);
- Willingness and ability to travel within the Balkans Region;
- Prior experience of working in NGOs in South East Europe and Balkans' Region.

Specific professional experience

- Comprehensive experience in leading complex consultation processes and/or trainings for adults using participatory and interactive methods;
- Competent and knowledgeable on international policies / practices / regulations relevant to early childhood education and development;
- Experience in conducting comprehensive evaluation / study / monitoring of education at preschool level;
- Experience of working as part of a multi-country project including working with government structures and civil society;
- Knowledge and experience of EU-funded IPA projects and EU monitoring and evaluation requirements;
- Good teamwork skills.

